



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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To: Exceptional Children Directors
Exceptional Children Coordinators
Charter Schools
Human Resource Directors

From: William J. Hussey, Exceptional Children Director *WJH*
Paula Crawford, NC State Improvement Project Director *PC*

Date: January 4, 2018

**Re: READING RESEARCH TO CLASSROOM PRACTICE (RRTCP) AND
FOUNDATIONS OF MATH (FOM) SATISFYING OUT OF STATE LICENSURE
REQUIREMENT**

This memo provides detail and describes the process for individuals fully licensed in another state currently teaching in NC who choose to successfully complete the NC SIP courses to satisfy NC licensure requirements rather than take the Pearson exams. We have received questions from these teachers as well as questions from the Human Resource personnel in the LEAs. Therefore, it is important to communicate the process that has been instituted for RRtCP and FoM as an option to fulfill the NC licensure requirements for these teachers who are already fully licensed in other states. Again, these teachers may choose to attend RRtCP and/or FoM instead of taking the Pearson Exams. Refer to <http://www.ncpublicschools.org/licensure/> on Department of Public Instruction website:

“Out-of-state individuals with three or more years of experience who are applying for a NC Elementary Educator or Exceptional Children: General Curriculum teaching license and who have passed another state's licensure exam without mathematics and reading subtests may be issued an initial license. To convert to a NC Continuing license, the individual may enroll in NCDPI's Reading Research to Classroom Practice and Foundations of Mathematics courses. Candidates who successfully complete these courses along with the associated learning tasks and assessments may be eligible for a Continuing License. Visit the Events tab at www.ncsip.org for more information about when these DPI courses are offered: Reading Research to Classroom Practice (formerly called Reading Foundations) and Foundations of Mathematics.”

Therefore, instructors of RRtCP and FoM are to follow these guidelines beginning immediately:

- Insert the slide which they have been provided into the course presentation materials to visually communicate the process.
- When conducting a RRtCP/FoM course, ask participants immediately on the first day in the morning to identify him/herself to the instructor if attending the course to fulfill licensure requirements due to being fully licensed in another state.
- Meet with the participant/s during the first day of the course to ensure their understanding of the requirements they must fulfill in order to successfully complete the course for the licensure purpose.

EXCEPTIONAL CHILDREN DIVISION

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AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

- Provide these participants with a copy of the attached form to be completed and submitted to the employing LEA's Human Resources/Licensure or Certification personnel upon completion of the course requirements.
- Document that the participant attended 100% (all five days of the five-day course).
- Collect and send all homework assignments (including the test protocols from the reading assessments conducted) to the region's NC DPI Exceptional Children Division (ECD) Literacy or Math Consultant. Those Learning Task assignments will be evaluated by an ECD consultant.
- Document the participant scored 80% or higher on the Post-Survey for RRtCP and level 1 Tasks.
- Document the participant scored 75% or higher on the Post-Survey for FoM (TELT paper and pencil version scored by Regional Math Consultants) as well as a passing score on the FoM Level 1 Tasks
- Failure to satisfactorily meet any of these requirements will result in the need to retake the RRtCP or FoM course and the post surveys, or opt to take the Pearson Exam.

Questions may be directed to Paula Crawford – [paula.crawford@dpi.nc.gov](mailto:Paula.crawford@dpi.nc.gov) or the EC Division regional literacy or math consultant.

CC Bill Hussey
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